

CONFIDENTIAL

AGENDA
for a
SPECIAL MEETING

**MANGAUNG
METROPOLITAN
MUNICIPAL COUNCIL**

**COUNCIL CHAMBERS
FIRST FLOOR
BRAM FISCHER BUILDING
BLOEMFONTEIN**

**WEDNESDAY
AUGUST 31, 2016
AT 14:00**

**MANGAUNG
METROPOLITAN
MUNICIPALITY**



MANGAUNG METROPOLITAN MUNICIPALITY**Bram Fischer Building
BLOEMFONTEIN****AUGUST 25, 2016****ALL MEMBERS OF THE METROPOLITAN MUNICIPAL COUNCIL OF THE
MANGAUNG METROPOLITAN MUNICIPALITY**

Ladies and gentlemen

Notice is hereby given in terms of the provisions of
Section 29(2) of the Local Government:
Municipal Structures Act, 1998 (Act No 117 of 1998) and
Rule 5.1 of the Council's Standing Rules and Orders that

special meeting of the**MANGAUNG METROPOLITAN MUNICIPAL COUNCIL****will be held in the****COUNCIL CHAMBER
FIRST FLOOR
BRAM FISCHER BUILDING
BLOEMFONTEIN****On****WEDNESDAY, AUGUST 31, 2016****at 14:00**

To consider the items as set out in this agenda.


**ACTING CITY MANAGER
ADVOCATE TB MEA**

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Note by Secretariat

1. Attendance Register:

Every member attending a meeting shall sign his/her name in the attendance register kept for this purpose before the commencement of the meeting.

2. Leave Register:

In order to streamline administrative processes Councillors are friendly requested to submit applications for leave of absence in the appropriate register kept for this purpose. Members are requested to fill in this register 12 hours before the commencement of the meeting (Rule 22.2) (Yellow Form).

3. Name-plates:

Councillors are friendly requested to please take along their name-plates and to display it throughout the meeting.

4. Apologies during the course of the Council meeting:

Councillors are friendly requested to complete in full and submit the relevant apology form for this purpose (Yellow Form).

5. Code of Conduct:

Councillors are reminded of item 3, Schedule 1 of the Code of Conduct for Councillors which reads as follows, namely:

Attendance at Meetings: A councillor must attend each meeting of the municipal council and of a committee of which that councillor is a member, except when:

- (a) leave of absence is granted in terms of an applicable law or as determined by the rules and orders of the council; or
- (b) that councillor is required in terms of this Code to withdraw from the meeting.

6. Meeting rules:

- i. All Councillors must arrive at **least 15 minutes before the commencement** of the Council and all other Committee meetings;
- ii. All **cellular phones must be switched off before commencement** of the Council and all other Committee meetings;
- iii. A Councillor who speaks must **confine his or her speech strictly to the matter under discussion**; (Rule 31)
- iv. Unless expressly otherwise determined, a Councillor **may speak only once on a matter**; (Rule 32)
- v. No speech shall exceed **five (5) minutes** in length without the consent of the Speaker. (Rule 34.1)

AGENDA

(OPEN COUNCIL)

**1.
OPENING**

**2.
NOTICE OF THE MEETING**

**3.
APPLICATIONS FOR LEAVE OF ABSENCE**

**4.
ACCEPTANCE OF THE AGENDA**

**5.
DECLARATION OF INTEREST**

REPORTS OF THE EXECUTIVE MAYOR

6.1

2017/2018 IDP AND BUDGET PROCESS PLAN

Annexure: Report dated August 23, 2016 received from the Acting City Manager.
(Volume 1: Pages A1 – 43)

RECOMMENDATION

- (a) That Mangaung Metropolitan Municipal Council deliberate and consider the 2017/2018 Budget Process Plan, set out in the body of the report, in compliance with the provisions of the Municipal Systems Act and the Municipal Finance Management Act;
- (b) That Mangaung Metropolitan Municipal Council note that a copy of the approved 2017/2018 Budget Process Plan will be submitted to the Free State MEC of Local Government and Housing as well as the National and Provincial Treasuries and
- (c) That Mangaung Metropolitan Municipal Council note that the attached comprehensive IDP and Budget Process Plan that also outlines the IDP Institutional and Management arrangements that will be used to facilitate the planning, monitoring and budget processes.

6.2

PUBLIC PARTICIPATION PROCESS PLAN FOR 2016/2017 CONSOLIDATED INTEGRATED DEVELOPMENT PLAN

Annexure: Report dated August 26, 2016 received from the Acting City Manager.
(Volume 1: Pages D1 – D2)

RECOMMENDATION that Mangaung Metropolitan Municipality deliberate and consider the proposed public participation process plan for 2016/2017 consolidated Integrated Development Plan (IDP).

6.3

REPORT ON THE SCHEDULE OF DATES OF COUNCIL, MAYCO AND OTHER COUNCIL COMMITTEES

Annexure: Report dated August 25, 2016 received from the Acting City Manager.
(Volume 1: Pages 1 – 4)

RECOMMENDATION

- (a) That Mangaung Metropolitan Municipal Council approves the attached program schedule of meetings for the period August 2016 to June 2017 and
- (b) That the City Manager be requested to post the schedule of meetings in the internet for future use and adherence by all departments.

6.4**REPORT ON THE ADVERTISEMENT OF THE POSITION OF THE CITY MANAGER**

Annexure: Report dated August 24, 2016 received from the Acting City Manager.
(Volume 1: Pages 1 – 3)

RECOMMENDATION

- (a) That Council approves the report;
- (b) That Council approves that the position of the City Manager should be advertised in line with the provisions of both the Local Government: Municipal Systems Act, 32 of 2000 as well as the Local Government: Regulations on Appointment and Conditions of Employment of Senior Managers (2014) and
- (c) That Council approves the utilisation of the services of a recruitment agency to identify candidates for the post.

6.5**DELEGATION OF POWERS**

Annexure: Report dated August 26, 2016 received from the Acting City Manager.
(Volume 2: Pages C1 – 69)

RECOMMENDATION

- (a) That Council approves the system of delegation of powers for Mangaung Metropolitan Municipality and
- (b) That Council approves the Delegations of powers policy as per the attached Annexure "A".

REPORTS OF THE SPEAKER**7.1****ESTABLISHMENT AND COMPOSITION OF SECTION 79 COMMITTEES**

Annexure: Report dated August 24, 2016 received from the Acting City Manager.
(Volume 3: Pages 1 – A11)

RECOMMENDATION

- (a) That Council approves the Terms of Reference for the Section 79 Committees which are marked as Annexure "A";
- (b) That Council approves the establishment and composition of the following Section 79 Committees, namely:
 - i. Oversight and Public Accounts
 - ii. Public Places and Street Naming Committee
 - iii. Remunerations Committee
 - iv. Rules Committee
 - v. Petitions and Community Liaison Committee
- (c) That the Council approves that the Chairpersons of Section 79 Committees will be full-time designated Councillors as per the report that was approved during the inaugural Council meeting of the 18th August 2016 and
- (a) That Council approves that Chief Whip together with the Whips of political parties represented in Council should finalise the representation of each political party in the Committee.

7.2**ROLE, RESPONSIBILITIES AND ELECTION OF THE CHAIRPERSON OF MUNICIPAL PUBLIC ACCOUNTS (MPAC)**

Annexure: Report dated August 1, 2016 received from the Acting City Manager.
(Volume 3: Pages 1 – 2)

RECOMMENDATION that the Mangaung Metropolitan Municipal Council elect one Councillor to serve as the Chairperson of MPAC on a full time basis.

7.3**ELECTION OF THE CHAIRPERSONS OF THE OTHER SECTION 79 COMMITTEES:
RULES, REMUNERATIONS AND BENEFITS, THE GEOGRAPHICAL AND STREET
NAMING COMMITTEE AND PETITIONS AND COMMUNITY LIAISON COMMITTEE**

Annexure: Report dated August 1, 2016 received from General Manager:
Corporate Secretariat, recommended by the Head: Corporate Services.
(Volume 3: Pages 1 – 3)

RECOMMENDATION that the Mangaung Metropolitan Municipal Council elect Chairpersons of the Section 79 Committees, namely:

- i. Rules Committee
- ii. Remunerations and Benefits Committee
- iii. Geographical and Street Naming Committee
- iv. Petitions and Community Liaison Committee

REPORTS: IN COMMITTEE**8.1
APPOINTMENT OF MANGAUNG METROPOLITAN MUNICIPAL AUDIT COMMITTEE**

The report will be availed at the meeting.

**8.2
COMPLIANCE TO THE MUNICIPAL REGULATION ON MINIMUM COMPETENCY (GNR
493 GOVERNMENT GAZETTE 29967)**

The report will be availed at the meeting.

**9.
CLOSING OF THE SPECIAL COUNCIL MEETING**

MS R MAMATELA
SECRETARIAT UNIT