

10 October 2018

ITEM FOR SUBMISSION TO COUNCIL

RE: ANNUAL WORK PLAN OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

1. Purpose

The purpose of this item is to request council to approve the annual work plan for the Municipal Public Accounts Committee (MPAC) for 2018/19 financial year.

2. Background

The MPAC is a committee of council and is established in terms of section 79 of the Municipal Structures Act, 1998. Its primary mandate is to exercise oversight over the executive in order to ensure transparency and accountability. The core functions of the MPAC include the review of the municipal Annual Performance Report, reports and recommendations of the Auditor General; holding the municipal executive and administration accountable, ensuring the implementation of council resolutions, municipal policies and budget and the development of recommendations on improvement of municipal financial administration. The responsibilities and mandate of the MPAC are further provided in section 59 of the Systems Act, and in the guidelines published by SALGA, National Treasury and COGTA.

3. Discussion

In order to ensure the effective functioning of the committee, the achievement of set objectives and that valuable inputs and recommendations are put forward to council, an annual work plan, has been developed for the consideration and approval by Council. The proposed work plan is aligned to the approved schedule of council. The activities of the MPAC include but are not limited to site visits, ordinary/special meetings and public participation sessions. These engagements assist the committee in ensuring that the municipality complies in terms of prescribed legislative requirements; and in the monitoring and evaluation of performance of the municipality in achieving IDP objectives, and ultimately good governance as guided by its terms of reference.

4. Financial Implications

None

5. Recommendations

It is recommended that;

5.1 The Council approve the proposed work plan for the 2018/19 financial year

Submitted by:



Cllr. Motshewa Tladi
Chairperson: MPAC

MPAC ANNUAL ACTIVITY PLANNED DATES – 2018 - 2019

DATE	DAY	MONTH	ACTIVITY	DETAILS
10	TUES	JULY - 2018	REQUEST DOCUMENTS	MONTHLY FINANCIAL STATEMENTS DEVELOPMENT OF SDBIP REPORT ON SUPPLY CHAIN MANAGEMENT
24	TUES	JULY - 2018	REQUEST OUTSTANDING DOCUMENTS	MONTHLY FINANCIAL STATEMENTS DEVELOPMENT OF SDBIP REPORT ON SUPPLY CHAIN MANAGEMENT
14	TUES	AUGUST - 2018	MPAC - SPECIAL MEETING	MONTHLY FINANCIAL STATEMENTS DEVELOPMENT OF SDBIP REPORT ON SUPPLY CHAIN MANAGEMENT
30	THURS	AUGUST - 2018	COUNCIL	
12	WED	SEPTEMBER - 2018	MPAC - SPECIAL MEETING	
13	THURS	SEPTEMBER - 2018	MPAC - ORDINARY MEETING	MPAC - MEETING WITH RISK COMMITTEE MPAC QUARTERLY REPORT FINANCIAL DOCUMENT – JULY 2018 MMM & CENTLEC: FINANCIAL STATEMENTS 4 TH QUARTER SDBIP FOR 4 TH QUARTER REPORT ON DISCIPLINARY MATTERS RELATED TO MFMA 4 TH QUARTER REPORT ON SUPPLY CHAIN MANAGEMENT 4 TH QUARTER REPORT ON FUNCTIONING OF AUDIT COMMITTEE APPROVED AUDIT ACTION PLAN REPORT ON FUNCTIONING OF RISK COMMITTEE DECLARATION FORMS COMPLETED/UPDATED BY COUNCILLORS AND OFFICIALS PROGRESS REPORTS ON ACTION LIST

28	FRI	SEPTEMBER - 2018		MPAC – SITE VISITS	SCHEDULE OF MPAC MEETINGS 2018/19
11	THURS	OCTOBER - 2018		MPAC – SPECIAL MEETING	AS DETERMINED BY MPAC COMMITTEE
24 - 26	THURS - FRI	OCTOBER - 2018		MPAC - BENCHMARKING	EXTERNAL AUDIT COMMITTEE BUFFALO CITY / ETHEKWINI
30	TUES	OCTOBER - 2018		COUNCIL	
6	TUES	NOVEMBER - 2018		MPAC - ORDINARY MEETING	MMM & CENTLEC: FINANCIAL STATEMENTS 1 st QUARTER SDBIP FOR 1 st QUARTER REPORT ON DISCIPLINARY MATTERS RELATED TO MFMA 1 st QUARTER REPORT ON SUPPLY CHAIN MANAGEMENT 1 st QUARTER DASHBOARD REPORT FROM INTERNAL AUDIT 1 st QUARTER
21	WED	NOVEMBER - 2018		MPAC – SITE VISITS	AS DETERMINED BY MPAC COMMITTEE
6	THURS	DECEMBER - 2018		COUNCIL	
16 - 18	WED - FRI	JANUARY - 2019		MPAC - ROAD SHOW	PUBLIC AWARENESS ON THE ROLE OF MPAC
24	THURS	JANUARY - 2019		COUNCIL - COMPLIANCE	
01	FRI	FEBRUARY - 2019		MPAC ORDINARY MEETING	MMM & CENTLEC: FINANCIAL DOCUMENTS 2 nd QUARTER SDBIP FOR 2 nd QUARTER REPORT ON DISCIPLINARY MATTERS RELATED TO MFMA 2 nd QUARTER REPORT ON SUPPLY CHAIN MANAGEMENT 2 nd QUARTER
05	TUES	FEBRUARY - 2019		WORKING SESSION	<ul style="list-style-type: none"> • ANNUAL PERFORMANCE REPORT (APR) OF MANGAUNG AND CENTLEC • OVERSIGHT REPORT • MONTHLY BUDGET STATEMENT
06	WED	FEBRUARY - 2019		WORKING SESSION	

08	FRI	FEBRUARY - 2019	PUBLIC HEARING	BLOEMFONTEIN - NORTH <ul style="list-style-type: none"> Floreat Hall – 16:00
12	TUES	FEBRUARY - 2019	PUBLIC HEARING	BLOEMFONTEIN – SOUTH <ul style="list-style-type: none"> Clive Solomon – 10:00 Kagisanong - 14:00
15	FRI	FEBRUARY - 2019	PUBLIC HEARING	SOUTPAN <ul style="list-style-type: none"> P. SCHOOL – 14:00
19	TUES	FEBRUARY - 2019	PUBLIC HEARING	BOTSHABELO <ul style="list-style-type: none"> Nicro Hall – 10:00 Kaizer Sebothelo Arena - 14:00 Samson Sefuthi Hall – 17:00
20	WED	FEBRUARY - 2019	PUBLIC HEARING	THABA NCHU <ul style="list-style-type: none"> Barolong Hall – 09:00 Sedithi Combined School – 14:00
21	THURS	FEBRUARY – 2019	PUBLIC HEARING	NALEDI <ul style="list-style-type: none"> Wepenaar Community Hall – 12:00
28	THURS	FEBRUARY - 2019	COUNCIL	
05	TUES	MARCH - 2019	MPAC – SPECIAL MEETING/EXTERNAL AUDIT COMMITTEE	<ul style="list-style-type: none"> DRAFT OVERSIGHT REPORT
07	THURS	MARCH - 2019	MPAC – MEETING WITH CITY MANAGER	TO CONSIDER RESPONSES & DRAFT O/SIGHT REPORT
12	TUES	MARCH - 2019	MPAC - ORDINARY MEETING	<ul style="list-style-type: none"> FINAL OVERSIGHT REPORT
28	THURS	MARCH - 2019	COUNCIL - COMPLIANCE (Tabling of Budget)	
09	TUES	APRIL - 2019	MPAC - ORDINARY MEETING	MMM & CENTLEC: FINANCIAL DOCUMENTS 3 RD QUARTER SDBIP FOR 3 RD QUARTER REPORT ON DISCIPLINARY MATTERS RELATED TO MFMA 3 RD QUARTER

					REPORT ON SUPPLY CHAIN MANAGEMENT 3 RD QUARTER
7	TUES	MAY - 2019		MPAC – SPECIAL MEETING	STRATEGIC MEETING - GARIEP DAM
21	TUES	MAY - 2019		MPAC - REQUEST DOCUMENTS	MMM & CENTLEC: MONTHLY FINANCIAL STATEMENTS DEVELOPMENT OF SDBIP REPORT ON SUPPLY CHAIN MANAGEMENT
30	THURS	MAY - 2019		COUNCIL – COMPLIANCE (Approval Of Budget)	
11	TUES	JUNE - 2019		MPAC - REQUEST DOCUMENTS	MMM & CENTLEC: MONTHLY FINANCIAL STATEMENTS DEVELOPMENT OF SDBIP REPORT ON SUPPLY CHAIN MANAGEMENT