

28 November 2019

Item for submission to Council

RE: ANNUAL WORK PLAN OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

1. Purpose

The purpose of this item is to request council to approve the annual work plan for the Municipal Public Accounts Committee (MPAC) for 2019/20 financial year.

2. Background

The MPAC is a committee of council and is established in terms of section 79 of the Municipal Structures Act, 1998. Its primary mandate is to exercise oversight over the executive in order to ensure transparency and accountability. The core functions of the MPAC include the review of the municipal Annual Performance Report, reports and recommendations of the Auditor General; holding the municipal executive and administration accountable, ensuring the implementation of council resolutions, municipal policies and budget and the development of recommendations on improvement of municipal financial administration. The responsibilities and mandate of the MPAC are further provided in section 59 of the Systems Act, and in the guidelines published by SALGA, National Treasury and COGTA.

3. Discussion

In order to ensure the effective functioning of the committee, the achievement of set

objectives and that valuable inputs and recommendations are put forward to council, an annual work plan, has been developed for the consideration and approval by Council. The proposed work plan is aligned to the approved schedule of council. The activities of the MPAC include but are not limited to site visits, ordinary/special meetings and public participation sessions. These engagements assist the committee in ensuring that the municipality complies in terms of prescribed legislative requirements; and in the monitoring and evaluation of performance of the municipality in achieving IDP objectives, and ultimately, good governance, as guided by its terms of reference.

4. Financial Implications

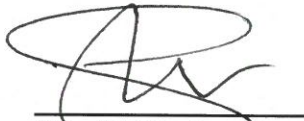
None

5. Recommendations

It is recommended that;

- 5.1 The Council approve the proposed work plan for the 2019/20 financial year.

Submitted by:


Cllr. M. Tladi
Chairperson: MPAC

Date: 29-11-2019

MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) ANNUAL WORK PLAN FOR 2019/20 FINANCIAL YEAR

MONTH	DATE	MEETINGS / ACTIVITIES	DOCUMENTS TO BE REQUESTED
July, 2019	Wednesday, 03	Special MPAC Sitting	<ul style="list-style-type: none"> • SDBIP for fourth quarter • Report on disciplinary matters related to MFMA • Report on SCM • Monthly budget statements. • Report on functioning of audit committee <p><u>MMM and Centec</u></p>
	Tuesday, 23	Special MPAC Sitting	
	Friday, 31	Ordinary Council Sitting	
August, 2019	Wednesday, 01	Ordinary MPAC Sitting	<p><u>MMM and Centec</u></p> <ul style="list-style-type: none"> • Monthly budget statement • Report on SCM • Performance agreements signed by section 56 and 57 officials • Declaration of forms
	Thursday, 08	Special MPAC Sitting	

			completed/updated by councilors and officials
September, 2019	Tuesday, 03	Ordinary / Special MPAC Sitting	<u>MMM and Centlec</u> <ul style="list-style-type: none"> Monthly budget statement
	Tuesday, 17	Site Visits	
October, 2019	Tuesday, 22	Ordinary / Special MPAC Sitting	<u>MMM and Centlec</u> <ul style="list-style-type: none"> SDBIP for first quarter Report on disciplinary matters related to MFMA Report on SCM Monthly budget statement Dashboard report from internal Audit for the first quarter
	Thursday, 31	Council Sitting	
November, 2019	Tuesday, 12	Site Visits	<u>MMM and Centlec</u> <ul style="list-style-type: none"> Monthly budget statements
	Tuesday, 26	Ordinary / Special MPAC Sitting	
December, 2019	Thursday, 05	Council Sitting	<u>MMM and Centlec</u> <ul style="list-style-type: none"> Monthly budget statements
January, 2020	Thursday, 30	Ordinary Council Sitting	<u>MMM and Centlec</u> <ul style="list-style-type: none"> Mid-year reports Mid-year report and budget of Council Annual Financial Statements returned from the AG, City to address matters raised by the AG Report on disciplinary matters related to MFMA

			<ul style="list-style-type: none"> • Monthly budget statements • Report on SCM • Report on functioning of audit committee • Dashboard report from Internal Audit for the second quarter
February 2020	Tuesday, 04 Wednesday, 05 Tuesday, 11 Wednesday, 12 Thursday, 13 Tuesday, 18 Thursday, 20	Meeting with AG / Working Session 1 (2018/19 APR) Working Session 2 (2018/19 APR) Public Hearing – Bloemfontein North Public Hearing- Bloemfontein South Public Hearing– Soutpan Public Hearing– Naledi Public Hearing– Thaba Nchu and Botshabelo Benchmarking	<u>MMM and Centlec</u> <ul style="list-style-type: none"> • Monthly Budget Statements
March, 2020	Wednesday, 25-28 Thursday, 05 Tuesday, 10 Thursday, 12	Special MPAC Sitting to receive responses from the Accounting Officer Special MPAC Sitting to consider draft oversight report Special MPAC Sitting to consider final oversight report	<u>MMM and Centlec</u> <ul style="list-style-type: none"> • Monthly Budget Statements • Oversight Report

	Tuesday, 17	Site Visit	
	Thursday, 26	Council Sitting – Tabling of Budget	
April, 2020	Thursday, 30	Council Sitting	<p><u>MMM and Centlec</u></p> <ul style="list-style-type: none"> • SDBIP Report for third quarter • Report on SCM • Report on disciplinary matters related to MFMA • Monthly Budget Statements • Dashboard report from Internal Audit for the third quarter
May, 2020	Tuesday, 05	Ordinary/ Special MPAC Meeting	<p><u>MMM and Centlec</u></p> <ul style="list-style-type: none"> • Monthly Budget Statements
	Thursday, 28	Council Sitting – Approval of the Budget	
June, 2020	Tuesday, 09	Ordinary/ Special MPAC Meeting	<p><u>MMM and Centlec</u></p> <ul style="list-style-type: none"> • Monthly Budget Statements
	Thursday, 18	Site Visits	