

**Our Ref:** 2021/2022-IDPProcPlan

**Your Ref:**

**Tel:** +27 51 405 8621

**Fax:** + 27 51 405 8108

**Email:** [tankiso.mea@mangaung.co.za](mailto:tankiso.mea@mangaung.co.za)

**Date:** 19 August 2020

## **COUNCIL**

### **2021/2022 IDP AND BUDGET PROCESS PLAN**

#### **1. Introduction and Background**

Amongst other planning responsibilities assigned to the Mayor is the coordination of processes towards the strategic documents, viz Integrated Development Plan as well as the municipal budget.

According to *section 21(1)* of the Municipal Finance Management Act (Act 56 of 2003), the mayor of a municipality must:


- (a) co-ordinate the processes for preparing the annual budget and for reviewing the municipality's integrated development plan and budget-related policies to ensure that the tabled budget and any revisions of the integrated development plan and budget-related policies are mutually consistent and credible;
- (b) at least 10 months before the start of the budget year, table in the municipal council a time schedule outlining key deadlines for-
  - (i) the preparation, tabling and approval of the annual budget;
  - (ii) the annual review of -
    - (aa) the integrated development plan in terms of section 34 of the Municipal Systems Act; and
    - (bb) the budget-related policies;
  - (iii) the tabling and adoption of any amendments to the integrated development plan and the budget-related policies; and any consultative processes forming part of the processes referred to in subparagraphs (i), (ii) and (iii)."

**2. Recommendations**

It is recommended that the Mangaung Metropolitan Municipality's Council:

- (a) Approves the **2021/2022** IDP and Budget Process Plan, set out in the body of the report and as attached, in compliance with the provisions of the Municipal Systems Act and the Municipal Finance Management Act,
- (b) Notes that a copy of the approved **2021/2022** IDP and Budget Process Plan will be submitted to the Free State MEC of Cooperative Governance as well as to National and Provincial Treasuries;
- (c) Notes the attached IDP and Budget Process Plan that also outlines IDP Institutional and Management arrangements that will be used to facilitate the planning, monitoring and budget processes.

  
\_\_\_\_\_  
**ADV. TANKISO MEA**  
**CITY MANAGER**  
DATE: .....

  
\_\_\_\_\_  
**CLR LEBOHANG MASOETSA**  
**ACTING EXECUTIVE MAYOR**  
DATE: .....