

## PUBLIC NOTICE

### Mangaung Metropolitan Municipality's IDP AND Budget Process Plan 2020/2021

#### Key dates for IDP, MTREF Budget, Budget related policies, Sectoral Plans and Performance Management Activity Plan 2021/2022 financial year

Section 21 (1) of the MFMA (Act 56 of 2003), which requires the mayor of a municipality to:

(b) At least 10 months before the start of the budget year, table in the municipal council a time schedule outlining key deadlines for:

- (i) the preparation, tabling and approval of the annual budget;
- (ii) the annual review of
- (aa) the integrated development plan in terms

of section 34 of the Municipal Systems Act; and  
(ab) the budget-related policies;

- (iii) the tabling and adoption of any amendments to the integrated development plan and the budget-related policies; and
- (iv) any consultative processes forming part of the processes referred to in subparagraphs (i), (ii), and (iii).

Subsequently section 28, (3) of the Municipal System Act provides that: A municipality must give notice to the local community of particulars of the process it intends to follow.

The city wishes to inform all its stakeholders and communities, of the key dates that will provide opportunities for inputs and influence on the Review of IDP and Budget for 2021/2022. The citizens are

hereby requested to submit their inputs/comments in writing and email to the General Manager: IDP and Organisational Performance at [monyake.mothekhe@mangaung.co.za](mailto:monyake.mothekhe@mangaung.co.za) or [lebohang.pita@mangaung.co.za](mailto:lebohang.pita@mangaung.co.za).

The table below summarises the key activities and applicable dates that the city intends to follow on its review.

PERIOD	LEGISLATION	INTEGRATED DEVELOPMENT PLANNING	BUDGET PROCESS	PERFORMANCE MANAGEMENT	RESPONSIBILITY
<b>PREPARATION PHASE</b>					
July /August 2020	MFMA 21 (1)(b)	Tabling of IDP/Budget Process Plan 2021/2022			Executive Mayor
July 2020	MFMA 53 (1) (c) (iii) MSA 57			Conclude the Annual Performance Agreements for 2020/2021	Executive Mayor City Manager HODs
August 2020	MFMA Guidance		Submission of the Annual Financial Statement to the Auditor General	Submission of the Annual Performance Report to the Auditor General	City Manager Chief Financial Officer
Sept 2020	MSA 28(3)	Advertisement of the Process Plan 2021/2022			City Manager
Oct 2020	MFMA 52 (d)			Submission of 1 <sup>st</sup> quarter section 52 report for the period ending 30 September 2020 on the implementation of the budget and financial state of affairs of the municipality to Council for approval.	Chief Financial Officer City Manager HODs
Oct 2020	MFMA Guidance		MAYCO to provide budget priorities for the Budget		Executive Mayor City Manager Chief Financial Officer
Oct 2020	MFMA Guidance		Preparation of Budget Framework to provide parameters and request inputs for 2021/2022 MTREF period.		Chief Financial Officer
Nov 2020	MSA 29 (1) (b)	Undertake Public participation sessions to: <ul style="list-style-type: none"> <li>▪ Provide implementation of the IDP and Budget</li> <li>▪ Solicit inputs on community needs</li> <li>▪ Review the Spatial Development Framework and discuss intended spatial commitments</li> </ul> <b>NB: Various possible methods of communication will be used in meeting this milestone.</b>			Speaker City Manager Centlec Management HODs
Nov 2020	MFMA Guidance		EMT to submit budget inputs on capital projects		HOD's Centlec Management
Nov 2020	MFMA Guidance		Capital investment and sectoral plans are developed and reviewed		HOD's Centlec Management
Dec 2020	MFMA Guidance		EMT reviews and approves tentative capital budget		City Manager, Chief Financial Officer and HODs
<b>STRATEGY PHASE</b>					
Jan 2021	MFMA Guidance		Submission of final tariffs proposal and revenue forecast		GM Revenue Management/ HOD – Engineering Centlec Management
Jan 2021	MFMA 52 (d)	Centlec submit draft business plan	Centlec submit draft budget	Submission of 2nd quarter section 52 report for the period ending 31 December 2020 on the implementation of the budget and financial of the municipality to Council for approval	Chief Financial Officer City Manager HODs and Centlec CEO
Jan 2021	MFMA 72 (1)(b)		Table in council the mid-year budget report	Submission of the SDBIP mid-year performance assessment report section 72 for period 01 July 2020 – 31 December 2020 to Council for approval	Chief Financial Officer City Manager
Jan 2021	SCM Reg 6 (3) and (4)		EMT/CM reviews the first draft of the MTREF BEPP report	Submission of Mid – Year Budget and Performance Assessment Report for 2020/2021 financial year to National Treasury	City Manager HODs Centlec Management
Jan 2021	MFMA 127 (2)			Table in Council the 2019/2020 Annual Report of the City and CENTLEC and Publish on the Website	Executive Mayor
Feb 2021	MFMA 28(4)		Council approve Adjustment Budget.		Executive Mayor City Manager
Feb 2021	MFMA Guidance	IDP and Budget Steering Committee	IDP and Budget Steering Committee		Executive Mayor City Manager
Feb 2021	MSA 24 (2)	Facilitate the joint planning sessions with: <ul style="list-style-type: none"> <li>▪ Provincial and National depts; SoEs;</li> <li>▪ Business communities; CBO; IDP Stakeholder Forum</li> </ul>			City Manager
<b>PROJECT PHASE</b>					
Feb 2021	MFMA Guidance	Incorporate the proposed projects and programs on the Draft IDP	Discuss the monetary terms of the proposed projects and programmes		City Manager; Chief Financial Officer; HODs; Centlec Management
Feb 2021	MFMA Guidance		Finalisation of Capital investment and development/review process of sectoral plans		HOD's Centlec Management
<b>APPROVAL PHASE</b>					
March 2021	MFMA 16 (2)	Tabling of the 2021/2022 Draft IDP, Sectoral Plans including proposed revisions	Tabling of 2021/2022 Draft MTREF Budget and budget related policies – MMM and Centlec.	Adopt an oversight report providing comments on the 2019/2020 Annual Report	City Manager Council
April 2021	MFMA 52(d)			Submission of 3 <sup>rd</sup> quarter section 52 report for the period ending 31 March 2021 on the implementation of the budget and financial state of affairs of the municipality to Council for approval	Chief Financial Officer; City Manager; HODs Centlec Management
April 2021	MFMA 22(a)(ii)	Commence process of consultation on the tabled draft IDP with: <ul style="list-style-type: none"> <li>▪ Communities; Councillors; Business Sector</li> </ul>	Commence process of consultation on the draft tabled Budget		Speaker; City Manager; HODs; Centlec Management
April 2021	MFMA Guidance	IDP and Budget Steering Committee	IDP and Budget Steering Committee		Executive Mayor City Manager
May 2020	MFMA Guidance	IDP and Budget Conference	IDP and Budget Conference		Speaker
May 2021	MFMA 24(1)	Approve the annual 2021/2022 IDP and related sectoral plans	Approve the annual 2021/2022 Budget and related budget policies		Council
June 2021	MFMA 53 (1) (c) (ii)			Approval of SDBIP 2021/2022	Executive Mayor

ADV. TANKISO MEA - CITY MANAGER