

Refer to : Mr M Mothekhe
Reference No : 8/1/4/1/4
Extension : 8543
Date : January 26, 2021

**THE SPEAKER
COUNCIL ITEM**

ELECTION OF ACTING SPEAKER FOR THE 31 JANUARY COUNCIL MEETING

1. Purpose

The Purpose of this report is to request the Municipal Council to elect an acting Speaker to chair the Municipal Council meeting to be held on Monday, January 31, 2022.

2. Background

**A. INVITATION TO ATTEND THE SALGA PROVINCIAL CONFERENCE
JANUARY 31 TO FEBRUARY 01, 2022**

Councillor Stefani Lockman-Naidoo has been invited to attend the Provincial SALGA Conference in Clarens, Free State on a two day program, starting from the 31 January and concluding on the 01st February 2022. The Speaker confirmed her attendance of this important activity and business of SALGA and hence a request for Council to elect an acting Speaker for the Municipal Council meeting which is a compliance Council meeting.

**B. CRITICAL ROLE PERFORMED BY THE SPEAKER DURING THE
MEETING**

Councillor Stefani Lockman-Naidoo, is the Municipal Council Speaker, and was duly elected on the 22nd November 2021. And as indicated above, she will not be in a position to attend and preside over the Municipal Council meeting scheduled for Monday, January 31, 2022. It is recommended that Council elect one member amongst the council members to act as the Speaker for the duration of the Council meeting. Critical issues for the Speaker during meetings, are as follows; namely

- Precedence at meetings. When the chairperson speaks, other councillors must remain silent.
- Flexibility: applying the rules and orders. The Speaker must have the power to influence and direct the proceedings of the meeting in an orderly and proper manner and enable each member an opportunity to debate matters in the agenda.

- Finality of the Speaker's ruling. When the Speaker makes a ruling during the meeting, it is final. There is no further debate on the issue especially after voting. This is not undemocratic but is to ensure that the proceedings of the meeting are not bogged down by disagreements on procedure.

It is clear that the role of the Speaker is critically important. We are highlighting the above critical roles the Speaker performs during the meeting.

3. FINALCIAL IMPLICATION

The will be no financial implications on the part of Council

4. LEGAL IMPLICATIONS

Structures Act section 36 Act (Act No. 117 of 1998), provides that if the Speaker is unable to attend the Council meeting, the Municipal Council should elect an acting Speaker for the duration of the meeting.

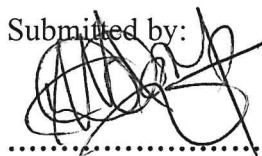
The above legal prescripts is provided to ensure that the business of Council is not held back due to the non-availability of the Speaker or Chairperson of Committees.

5. RECOMMENDATION:

It is hereby recommended that

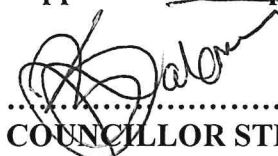
- 1) the Municipal Council take note of the absence of the Speaker from 31 January until the 1st February 2022;
- 2) the Municipal Council to elect one members from amongst Council members to act as the Speaker for the duration of the Council meeting scheduled for the 31 January 2022.

Submitted by:



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MR. DEAN MAASDORP
OFFICE MANAGER: OFFICE OF THE SPEAKER

Supported / ~~Not Supported~~



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COUNCILLOR STEFANI LOCKMAN-NAIDOO
SPEAKER

Enquiries: Mantu Masoetsa
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Cell: 082 889 2844
Ref No: 1.2.6
E-mail: mmasoetsa@salga.org.za
Date: 19 January 2022



Physical:
36 McGregor Street, East End
BLOEMFONTEIN, 9301
Postal: PO Box 14
Bloemfontein, 9300

To: ALL Municipalities

Attention: Executive Mayors/Mayors
Speakers
Chief Whips
Municipal Managers

Cc: Chief Financial Officers

Dear All,

**FORMAL NOTIFICATION OF THE NEXT SITTING OF THE SALGA FREE STATE 7th PROVINCIAL CONFERENCE
31 JANUARY – 01 FEBRUARY 2022**

On behalf of the Provincial Executive Committee (PEC) of the South African Local Government Association (SALGA), you are cordially invited to the next formal sitting of the SALGA Free State Provincial Conference in accordance with the provisions of clause 19.2 of the constitution of SALGA, under the theme: ***“Intensifying a clean, accountable, and efficient local government to fulfil its developmental mandate”*** will be held under the following auspices:

Date : 31 January – 01 February 2022

Venue : Golden Gate Hotel & Chalets Thabo-Mofutsanyana District – Clarens

NB: For ease of reference please find the attached Draft Programme.

The Provincial Conference will *inter alia*, accord consideration to the following matters: -

- Election of Members of the Provincial Executive Committee.
- Election of the Provincial Office Bearers.
- Provincial Nomination for SALGA National Structure (NEC & NCOP representatives).
- Establishment and review of SALGA oversight bodies as may be required by law.
- Approve the provincial programme of action, business plan and budget in respect of the ensuing year.
- Review of SALGA Constitution.

MUNICIPAL DELEGATES:

The municipalities are expected to send maximum of five (5) delegates comprise of (Troika + MM & CFO) to the conference of which one of them should be nominated as a voting delegate by Council and the alternate delegate for the conference.

NOTE: All SALGA Conference attendees should be NOMINATED and DELEGATED by Council



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Please take note that only member municipalities in good standing (not owing SALGA levies) will be allowed to participate in the election as per Section 8.7 of SALGA constitution. ***A member who fails to pay levies shall remain a member with lesser rights, surrender voting rights and the right to have any of its councillors in executive positions of SALGA, until all due membership levies have been paid.*** Should you require confirmation on the status of your municipality's levy account, please verify with Ms. Judy Motlogeloa at jmotlogeloa@salga.org.za | or 051 447 1960.

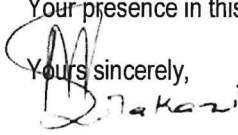
Documentation for the Provincial Conference will be conveyed to all municipalities closer to the date of the event.

It would be greatly appreciated if your office could kindly confirm your acceptance of the invitation and attendance with Dipuo Thinyane at Email: dthinyane@salga.org.za | Cell: 0788268424 on or before Friday, 07 January 2022.

NB: In light of the COVID -19 regulations and nature of the event, the expected number of physical participants would be 50% capacity of the venue, therefore a combination of limited number of participants will attend physically while other participants connected virtually. (HYBRID)

Your presence in this important event will be greatly appreciated.

Yours sincerely,



Ms. Malefu Vilakazi
Acting PEC Chairperson: SALGA Free State



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SALGA Free State Provincial Conference

31 JANUARY - 01 FEBRUARY 2022

Dear Mrs Stefani Lockman-Naidoo

Thank you for registering your Delegates for the SALGA Free State Provincial Conference taking place from 31 January - 01 February 2022 in Thabo-Mofutsanyana District at Clarens [Golden Gate] and also virtually.

You can make changes to the registration forms until such time as we have received your payment. Thereafter all change requests must be directed to your Provincial SALGA Registration Team.

To make any changes to the registration forms please [click here](#).