

22nd August 2022

Item for submission to Council

RE: ANNUAL WORK PLAN OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

1. Purpose

The purpose of this submission is to request council to approve the annual work plan for the Municipal Public Accounts Committee (MPAC) for **2022/23** financial year.

2. Background

The MPAC is a committee of council and is established in terms of section 79(1) (a) and (b) of the Municipal Structures Act, 1998. Its primary mandate is to exercise oversight over the executive in order to ensure transparency and accountability. The core functions of the MPAC include the review of the municipal Annual Performance Report, reports and recommendations of the Auditor General; holding the municipal executive and administration accountable, ensuring the implementation of council resolutions, municipal policies and budget and the development of recommendations on improvement of municipal financial administration. The responsibilities and mandate of the MPAC are further provided in section 59 of the Systems Act, and in the guidelines published by SALGA, National Treasury and COGTA.

3. Discussion

In order to ensure the effective functioning of the committee, the achievement of set objectives and that valuable inputs and recommendations are put forward to

council, an annual work plan, has been developed for the consideration and approval by Council. The proposed work plan is aligned to the approved schedule of council. The activities of the MPAC include but are not limited to site visits, ordinary/special meetings and public participation sessions. These engagements assist the committee in ensuring that the municipality complies in terms of prescribed legislative requirements; and in the monitoring and evaluation of performance of the municipality in achieving IDP objectives, and ultimately, good governance, as guided by its terms of reference.

4. Financial Implications

None

5. Recommendations

It is recommended that;

5.1 The Council approve the proposed work plan for the **2022/23** financial year.

Submitted by:



Cllr. Mpho. I. Mokoakoa
Chairperson: MPAC

Date: 25/08/2022

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AT THE HEART OF IT ALL

MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) SCHEDULE FOR 2022/23

DATE	DAY	TIME	MONTH	ACTIVITY	DETAILS
05	TUES	10H00	JULY - 2022	MPAC - SPECIAL MEETING	AUDITOR GENERAL SOUTH AFRICA VISIT TO MPAC COMMITTEE AND PRESENTATION OF THE AUDITO GENERAL'S AUDIT REPORT FOR FINANCIAL YEAR 2020/21
19	TUES	10H00	JULY - 2022	MPAC - SPECIAL MEETING	AS PER MPAC GUIDELINES ANNUAL PERFORMANCE REPORT(DRAFT QUESTIONS) OF MANGAUNG AND CENTLEC
10	WED	10H00	AUGUST - 2022	MPAC - SPECIAL MEETING WITH CITY MANAGER AND CEO CENTLEC	AS PER MPAC GUIDELINES TO CONSIDER RESPONSES
16	TUES	10H00	AUGUST - 2022	MPAC - ORDINARY MEETING/EXTERNAL AUDIT COMMITTEE (VIRTUAL)	AS PER MPAC GUIDELINES ● DRAFT OVERSIGHT REPORT AS PER MFMA SEC 129

19	FRID	14H00	AUGUST - 2022	MPAC - ORDINARY MEETING (VIRTUAL)	<ul style="list-style-type: none"> ● ADOPTION OVERSIGHT REPORT ● ADOPTION OF MPAC SCHEDULE ● ADOPTION OF MINUTES OF THE PREVIOUS ● Review of Terms of Reference <p>MEETINGS AS PER MPAC GUIDELINES</p>
22	MON	10H00	AUGUST - 2022	MPAC - SPECIAL MEETING (VIRTUAL)	<ul style="list-style-type: none"> ● ADOPTION OF FINAL SET OF MINUTES OF 18TH AUGUST 2022 ● SUBMISSION OF FINAL OVERSIGHT REPORT, SCHEDULE AND MPAC TERMS OF REFERENCE TO SECRETARIET
25	THURS	10H00	AUGUST - 2022	COUNCIL MEETING	TABLING AND ADOPTION OF THE OVERSIGHT AND MPAC SCHEDULE AS PER MFMA SEC 129
01	THURS	10H00	SEPTEMBER - 2022	MPAC - SITE VISITS IPTN PROJECT	AS PROPOSED BY MPAC COMMITTEE
08	THURS	10H00	SEPTEMBER - 2022	MPAC - SPECIAL MEETING	AS PER MPAC GUIDELINES
14	WED	10H00	SEPTEMBER - 2022	MPAC - SPECIAL MEETING	<p>PRESENTATION BY INTERNAL AUDIT ITO SEC 32(2) OF MFMA</p> <p>MPAC QUARTERLY REPORT FINANCIAL DOCUMENT – JULY 2022 <u>MMM & CENTLEC:</u> FINANCIAL STATEMENTS 4TH QUARTER SDBIP FOR 4TH QUARTER AS PER MFMA</p> <ul style="list-style-type: none"> ● REPORT ON DISCIPLINARY MATTERS RELATED TO MFMA 4TH QUARTER AS PER MFMA ● REPORT ON SUPPLY CHAIN MANAGEMENT 4TH QUARTER <p>AS PER MFMA</p>

22	THURS	10H00	SEPTEMBER - 2022	MPAC - ORDINARY MEETING	<ul style="list-style-type: none"> ● REPORT ON FUNCTIONING OF AUDIT COMMITTEE MFMA SEC 166 ● APPROVED AUDIT ACTION PLAN ● REPORT ON FUNCTIONING OF RISK COMMITTEE AS PER MFMA SEC 166 DECLARATION FORMS COMPLETED/UPDATED BY COUNCILLORS AND OFFICIALS MUNICIPAL SYSTEM ACT SEC 7 ● MPAC - MEETING WITH RISK COMMITTEE ● INVESTIGATIONS ● PROGRESS REVIEW
29	THURS	10H00	SEPTEMBER - 2022	COUNCIL MEETING	<p>AS PER MPAC GUIDELINES</p> <p>AS PER APPROVED 2022/23 COUNCIL SCHEDULE</p>
13	THURS	10H00	OCTOBER - 2022	MPAC - SPECIAL MEETING	<p>EXTERNAL AUDIT COMMITTEE MEETING WITH AGSA TO GIVE PRESENTATION ON:</p> <ul style="list-style-type: none"> ● MANAGEMENT SERVICE DELIVERY PERFORMANCE ● AUDIT AND FINANCIAL GOVERNANCE
19 - 21	WED - FRI	TBC	OCTOBER - 2022	MPAC - BENCHMARKING	<p>AS PER MFMA CIRCULAR 63</p> <p>BENCHMARKING</p>
27	THURS	TBC	OCTOBER - 2022	COUNCIL MEETING	<p>AS PER MFMA CIRCULAR 71</p> <p>AS PER APPROVED 2022/23 COUNCIL SCHEDULE</p>
8	TUES	10H00	NOVEMBER - 2022	MPAC - ORDINARY MEETING	<p>MMM & CENTLEC:</p> <p>FINANCIAL STATEMENTS 1ST QUARTER SDBIP FOR 1ST QUARTER</p> <p>REPORT ON DISCIPLINARY MATTERS RELATED TO MFMA 1ST QUARTER</p>

23	WED	10H00				REPORT ON SUPPLY CHAIN MANAGEMENT 1 st QUARTER DASHBOARD REPORT FROM INTERNAL AUDIT 1 ST QUARTER AS PER MFMA AS DETERMINED BY MPAC COMMITTEE AS PER MPAC GUIDELINES AS PER APPROVED 2022/23 COUNCIL SCHEDULE
8	THURS	TBC				MPAC - SITE VISITS COUNCIL MEETING
17-19	TUES - THURS	10H00				MPAC - ROAD SHOW PUBLIC AWARENESS ON THE ROLE OF MPAC INVITATION TO BE EXTENDED TO AGSA AS PER MPAC GUIDELINES
26	THURS	TBC				SPECIAL-TABLING OF ANNUAL REPORT AS PER APPROVED 2022/23 COUNCIL SCHEDULE
02	THURS	10H00				<u>MMM & CENTLEC:</u> FINANCIAL STATEMENTS 2 nd QUARTER SDBIP FOR 2 nd QUARTER REPORT ON DISCIPLINARY MATTERS RELATED TO MFMA 2 nd QUARTER REPORT ON SUPPLY CHAIN MANAGEMENT 2 nd QUARTER DASHBOARD REPORT FROM INTERNAL AUDIT 2 nd QUARTER AS PER MFMA
07-08	TUES & WED	10H00				WORKING SESSION AUDITOR GENERAL SOUTH AFRICA (AGSA) VISIT TO MPAC COMMITTEE AND PRESENTATION OF THE AUDITO GENERAL'S AUDIT REPORT FOR FINANCIAL YEAR 2021/2022

						<p>AS PER MPAC GUIDELINES</p> <ul style="list-style-type: none"> ● ANNUAL PERFORMANCE REPORT OF MANGAUNG AND CENTLEC ● OVERSIGHT REPORT ● MONTHLY BUDGET STATEMENTS <p>AS PER MFMA SEC129(4)</p>
10	FRID	09H00-17H00	FEBRUARY - 2023	PUBLIC HEARING	<p>BLOEMFONTEIN-NORTH</p> <ul style="list-style-type: none"> ● FLOREAT HALL <p>BLOEMFONTEIN-SOUTH</p> <ul style="list-style-type: none"> ● CLIVE SOLOMON ● KAGISANONG HALL <p>AS PER MFMA SEC129(4)</p>	
14	TUES	09H00-17H00	FEBRUARY - 2023	PUBLIC HEARING	<p>BOTSHABELO</p> <ul style="list-style-type: none"> ● NICRO HALL ● KAIZER SEBOTHELO ARENA ● SAMSON SEFUTHI HALL <p>AS PER MFMA SEC129(4)</p>	
17	FRID	09H00-16H00	FEBRUARY - 2023	PUBLIC HEARING	<p>THABA-NCHU</p> <ul style="list-style-type: none"> ● BAROLONG HALL ● SEDITI COMBINED SCHOOL <p>AS PER MFMA SEC129(4)</p>	
21	TUES	09H00-16H00	FEBRUARY - 2023	PUBLIC HEARING	<p>NALEDI</p> <ul style="list-style-type: none"> ● WEPENER COMMUNITY HALL ● DEWERTSDORP COMMUNITY HALL <p>AS PER MFMA SEC129(4)</p>	
23	THURS	TBC	FEBRUARY - 2023	COUNCIL MEETING	<p>AS PER APPROVED 2022/23 COUNCIL SCHEDULE</p>	
28	TUES	14H00	FEBRUARY - 2023	PUBLIC HEARING	<p>SOUTPAN</p> <ul style="list-style-type: none"> ● SOUTPAN PRIMARY SCHOOL 	
2	THURS	10H00	MARCH - 2023	MPAC - SPECIAL MEETING WITH EXTERNAL AUDIT COMMITTEE	<p>ANNUAL PERFORMANCE REPORT(DRAFT QUESTIONS) OF MANGAUNG AND CENTLEC</p>	

14	TUES	10H00	MARCH - 2023	MPAC - SPECIAL MEETING WITH CITY MANAGER AND CEO CENTLEC	AS PER MFMA CIRCULAR 63 TO CONSIDER RESPONSES
17	FRID	10H00	MARCH - 2023	MPAC - ORDINARY MEETING/EXTERNAL AUDIT COMMITTEE (VIRTUAL)	AS PER MPAC GUIDELINES ● DRAFT OVERSIGHT REPORT
22	WEDS	10H00	MARCH - 2023	MPAC - ORDINARY MEETING (VIRTUAL)	AS PER MFMA SEC 129 ● ADOPTION OVERSIGHT REPORT ● ADOPTION OF MINUTES OF THE PREVIOUS MEETINGS
24	THURS	10H00	MARCH - 2023	MPAC - SPECIAL MEETING (VIRTUAL)	AS PER MPAC GUIDELINES ● ADOPTION OF FINAL SET OF MINUTES OF 22 nd MARCH 2023
30	THURS	TBC	MARCH - 2023	COUNCIL MEETING	SPECIAL-TABLING OF IDP/BUDGET TABLING AND ADOPTION OF THE OVERSIGHT AND MPAC SCHEDULE AS PER MFMA SEC 129
18	TUES	10H00	APR - 2023	MPAC - ORDINARY MEETING	<u>MMM & CENTLEC:</u> FINANCIAL STATEMENTS 3 rd QUARTER SDBIP FOR 3 rd QUARTER REPORT ON DISCIPLINARY MATTERS RELATED TO MFMA 3 rd QUARTER REPORT ON SUPPLY CHAIN MANAGEMENT 3 rd QUARTER DASHBOARD REPORT FROM INTERNAL AUDIT 3 rd QUARTER AS PER MFMA
27	THURS	TBC	APR - 2023	COUNCIL MEETING(HOLIDAY)	AS PER APPROVED 2022/23 COUNCIL SCHEDULE
04	THURS	10H00	MAY - 2023	MPAC - SPECIAL MEETING	STRATEGIC MEETING

16	TUES		MAY - 2023	MPAC - REQUEST DOCUMENTS	MIMM & CENTLEC MONTHLY FINANCIAL STATEMENTS TO CONSIDER IMPROVEMENTS FROM PREVIOUS STATEMENTS AND REPORTS I.T.O. MFMA 127 & 129 DEVELOPMENT OF SDBIP REPORT ON SUPPLY CHAIN MANAGEMENT AS PER MFMA AS PER APPROVED 2022/23 COUNCIL SCHEDULE
25	THURS	TBC	MAY - 2023	COUNCIL MEETING	
15	THURS	N/A	JUNE - 2023	MPAC - REQUEST DOCUMENTS	MIMM & CENTLEC MONTHLY FINANCIAL STATEMENTS TO CONSIDER IMPROVEMENTS FROM PREVIOUS STATEMENTS AND REPORTS I.T.O. MFMA 127 & 129 DEVELOPMENT OF SDBIP REPORT ON SUPPLY CHAIN MANAGEMENT AS PER MFMA