

Public Notice

Mangaung Metropolitan Municipality's IDP and Budget Process Plan 2024/2025

Section 21 (1) of the MFMA (Act 56 of 2003), which requires the mayor of a municipality to:

(b) *At least 10 months before the start of the budget year, table in the municipal council a time schedule outlining key deadlines for:*

- (i) *the preparation, tabling and approval of the annual budget;*
- (ii) *the annual review of*
 - (aa) *the integrated development plan in terms of section 34 of the Municipal Systems Act;*
 - and
 - (bb) *the budget-related policies;*
- (iii) *the tabling and adoption of any amendments to the integrated development plan and the budget-related policies; and*
- (iv) *any consultative processes forming part of the processes referred to in subparagraphs (i), (ii), and (iii).*

Subsequently, Section 28 (3) the Municipal System Act and as Amended, provides that:

A municipality must give notice to the local community of particulars of the process it intends to follow.

The city wishes to inform all its stakeholders and communities, that this process plan was adopted by a council meeting on Friday, 01 September 2023 and attached are the key dates that will provide opportunities for inputs and influence on the Review of IDP and Budget for 2024/2025. The citizens are hereby requested to submit their inputs/comments in writing to influence this review of the IDP and Budget including all other related sector plans of the city and budget related policies.

- IDP, Organisational Performance and Sectoral Plans to monyake.mothekhe@mangaung.co.za / lebohang.pita@mangaung.co.za, Mathapelo.sibeko@mangaung.co.za
- Spatial Development Framework to Tilfred.Mabuza@mangaung.co.za / Barbara.Tsotetsi@mangaung.co.za and Madisemelo.Palo@mangaung.co.za
- Budget related documents to hansie.vanzyl@mangaung.co.za / Arrie.Bartnis@mangaung.co.za and lehula.reid@mangaung.co.za.

Lastly, communities are also encouraged to hand-deliver their inputs to the below municipal offices:

- **Bloemfontein South:** Leslie Monnanyane Building
- **Bloemfontein North:** Bram Fischer Building, Room 212b, 213b, 214 and 801
- **Botshabelo:** Municipal offices
- **Thaba Nchu:** Municipal offices
- **Soutpan:** Municipal offices
- **Dewetsdorp:** Municipal offices
- **Wepener:** Municipal offices
- **Van Standenrus:** Municipal offices

Me Ngaka Dumalisile
Acting City Manager



DIRECTORATE
OFFICE OF THE
CITY MANAGER

IDP, Budget and Performance Management Draft Activity Plan 2024/2025 financial year

Preparation Phase

Period	Legislation	Integrated Development Planning	Budget Process	Performance Management	Responsibility
July – August 2023	MFMA 21 (1)(b)	Tabling of IDP/Budget Process Plan 2024/2025			Ex. Mayor
July – August 2023	MFMA 53 (1) (c) (iii) MSA 57			Conclude the Annual Performance Agreements for 2023/2024	Ex. Mayor City Manager HODs
August 2023	MFMA Guidance		Submission of the Annual Financial Statement to the Auditor General	Submission of the Annual Performance Report to the Auditor General	CM CFO
Oct 2023	MFMA 52 (d)		Submission of 1st quarter section 52 report to Council for approval.	Submission of 1 st quarter section 52 report to Council for approval.	CFO City Manager HODs
Nov-Dec 2023	MSA 29 (1) (b)	Public participation: <ul style="list-style-type: none"> Provide implementation of the IDP and Sectoral Plans 	Public participation: Budget and Budget Related Policies		Speaker Ward Councillors Ward Committees

Period	Legislation	Integrated Development Planning	Budget Process	Performance Management	Responsibility
		<ul style="list-style-type: none"> ▪ Solicit inputs on community needs by means of Councillors and Ward Committee's reports ▪ Solicit inputs from various focus groups ▪ Review the Spatial Development Framework and discuss intended spatial commitments ▪ District Development Plan/One Plan <p>NB: Various possible methods of communication will be used in meeting this milestone.</p>			

Period	Legislation	Integrated Development Planning	Budget Process	Performance Management	Responsibility
Dec 2023	MFMA Guidance	Sectoral plans are developed	Capital investment reviewed		HOD's Centlec Management

Strategy Phase

Period	Legislation	Integrated Development Planning	Budget Process	Performance Management	Responsibility
Jan 2024	MFMA Guidance		Submission of final tariffs proposal and revenue forecast		CFO, HOD – Engineering Centlec Management
Jan 2024	MFMA 52 (d)		Centlec submit draft budget	Submission of 2nd quarter section 52 report to Council for approval	CFO City Manager HODs and Centlec CEO
Jan 2024	MFMA 72 (1)(b)		Table in council the mid-year budget report	Submission of the SDBIP mid-year performance assessment report section 72 for period July to December for Council approval	CFO City Manager

Period	Legislation	Integrated Development Planning	Budget Process	Performance Management	Responsibility
Jan 2024	SCM Reg 6 (3) and (4)		EMT/CM reviews the first draft of the MTREF report	Submission of Mid – Year Budget and Performance Assessment Report to National Treasury	City Manager HODs Centlec Management
Jan 2024	MFMA 127 (2)		Table in Council the Annual Report of the City and CENTLEC and Publish on the Website	Table in Council the Annual Report of the City and CENTLEC and Publish on the Website	Ex. Mayor
Feb 2024	MFMA 28(4)	Council approve Revised SDBIP	Council approve Adjustment Budget.		Ex. Mayor City Manager
Feb 2024	MFMA Guidance	IDP and Budget Steering Committee			Ex. Mayor City Manager

Project Phase

Period	Legislation	Integrated Development Planning	Budget Process	Performance Management	Responsibility
Feb 2024	MFMA Guidance	Incorporate the proposed projects and programs on the Draft IDP	Discuss the monetary terms of the proposed projects and programmes		City Manager CFO HODs

					Centlec Management
Feb 2024	MFMA Guidance		Finalisation of Capital investment and development/review process of sectoral plans		HOD's Centlec Management

Integration Phase

Period	Legislation	Integrated Development Planning	Budget Process	Performance Management	Responsibility
February 2024	MFMA Guidance	Incorporate the National and Provincial Departments proposed projects and programs on the Draft IDP			City Manager CFO HODs Centlec Management

Approval Phase

Period	Legislation	Integrated Development Planning	Budget Process	Performance Management	Responsibility
March 2024	MFMA 16 (2)	Tabling of the 2024/2025 Draft IDP, Sectoral Plans including proposed revisions	Tabling of 2024/2027 Draft MTREF Budget and budget related policies – MMM and Centlec.	Adopt an oversight report providing comments on the Annual Report	City Manager Council
April 2024	MFMA 52(d)	Make the draft IDP available for public comments NB: Various possible	Make the draft Budget available for public comments	Submission of 3 rd quarter section 52 report to Council for approval	CFO City Manager HODs Centlec

Period	Legislation	Integrated Development Planning	Budget Process	Performance Management	Responsibility
		methods of communication will be used in meeting this milestone			Management
April 2024	MFMA 22(a)(ii)	Review comments and make adjustments to the draft IDP	Review comments and make adjustments to the draft Budget and related policies		Speaker City Manager HODs Centlec Management
April 2024	MFMA Guidance	IDP and Budget Steering Committee			Ex. Mayor City Manager
May 2024	MFMA 24(1)	Approve the 2024/2025 IDP and related sectoral plans	Approve the 2024/2027 Budget and related budget policies		Council
June 2024	MFMA 53 (1) (c) (ii)			Approval of SDBIP 2024/2025	Ex. Mayor